



Aqueduct Primary School

Castlefields Way, Aqueduct, Telford. TF4 3RP

Telephone: 01952 386210

Head Teacher: Mrs T Lockley

Chair of Governors: Mrs L. Aubrey

Building tomorrow, leading the way.

Tuesday 30th June 2020

Parents and Carers of pupils in year 2, 3, 4 and 5. Please read ALL of this letter as it contains important information about returning before the end of term.



As you may be aware the government has asked all schools, where they have the capacity, to try to invite more year groups back before the end of term. We have therefore worked hard to try to organise accommodating more pupils. We have decided not to choose one year group but to invite everyone back for two days before the end of term, to give all children the chance to see their friends and teachers again before September. All staff felt it was fairer for all children to have the opportunity to attend school, rather than just one additional year group. As priority, we have had to accommodate the pupils of keyworkers as per Government guidance. Thank you to all of you who have contacted us as requested to reserve a place in our keyworker class. If you haven't already done this, then you will not be able to do so after today and your child will only be able to return to school on the allocated days for their year group.



We would like to invite **year 2** and **year 3** pupils back on **Monday 6th** and **Tuesday 7th** of July.



Please see the details below.

Staggered start times (To limit large groups and avoid unnecessary contact.)
Year 2 pupils will need to arrive through the main entrance gates and enter school through the doors outside Miss Harrow's class at 9:00am. They will be split between class 2 and 4. Year 2 pupils will need to be collected from outside Class 1 in the same way at 3:15pm.

Year 3 pupils are asked to arrive at 9:00am but through the top gate, by the millennium garden. The pupils can be left by parents at the gate and follow a staff member to the lower KS2 doors by the hall if your child is comfortable with this. Where you feel your child needs to be escorted to class, please maintain social distancing in the playground outside the hall. You will not be permitted to enter the school building. Year 3 pupils will need to be collected from the playground outside the hall in at 3:15pm.

Please maintain social distancing whilst waiting and please try **not to arrive after or before your allocated times**. We would also recommend that **only one parent drops off and collects** so that we limit the number of parents on site.



CHARTER STANDARD SCHOOLS

Positivity

Respect

Kindness

Safety

Happiness

Learning

We would like to invite Year 4 pupils back on Thursday 9th and Friday 10th of July and Year 5 pupils back on Monday 13th and Tuesday 14th of July. Please see the details below.

Staggered start times (To limit large groups and avoid unnecessary contact.)

Year 4 and 5 pupils are asked to arrive at 9:00am but through the top gate, by the millennium garden. The pupils can be left by parents at the gate and follow a staff member to the lower KS2 doors by the hall if your child is comfortable with this. Where you feel your child needs to be escorted to class, please maintain social distancing in the playground outside the hall. You will not be permitted to enter the school building. Year 4 and year 5 pupils will need to be collected from the playground outside the hall at 3:15pm.

In order for us to prepare bubbles and allocate staffing, if you intend for your child to be in school for the two allocated days for their year group, **it is vital that you contact us** by either calling the school office or e-mailing the school office (A2175@taw.org.uk) before the end of the day on Friday (3rd July). If you have not informed us of your intention for your child to return on those two days, then your child will not be allocated a place.

Intended outcomes for the 2-day visit.

We are hoping that during the two days in school, not only will your children be able to catch up with friends they may not have seen for a while but they will also be told what class and teacher they will have in September. We hope that they will be able to spend some time with their new teacher (staffing permitted) and they will also come home with their end of year report. (For those children who do not return for the two invited days, reports and information about their new class in September will be sent through the post.)

Cleaning

Additional cleaning regimes have been agreed with the cleaning staff. Children will be asked to wash their hands regularly and each class has hand sanitiser. All children will have their own resources which will be cleaned each day including water bottles. Following Government guidelines, children and staff will not wear face masks or coverings unless providing first aid or intimate care.

Timetables/staffing

We have staggered and zoned playtimes and lunchtimes and have floor markings to show a one-way system around school. Children will be taught by a familiar adult (where possible their own class teacher) in small groups of no more than 15. They will remain in these small groups throughout the day. Classrooms have been arranged so that each child has their own desk and area. We will spend as much time as we can outside to utilise the space that we are so lucky to have.

Uniform & Lunch

Children will be allowed to wear their own comfortable clothes and shoes with a school jumper or cardigan. We would advise that these clothes are suitable for active lessons (E.g. PE) and reflect the expected weather each day. We would advise that you bring as little as possible to school each day from home apart from your child's lunch.

Returning school property

On the first day you return please can we request that if you have any school reading books at home that you return them to school so that they can be counted in the yearly book audit.

If you have any further questions, please contact us.

Thank you for your continued support.

T. Lockley

Mrs Tammy Lockley
Head Teacher

Positivity

Respect

Kindness

Safety

Happiness

Learning