



Aqueduct Primary School

Castlefields Way, Aqueduct, Telford. TF4 3RP

Telephone: 01952 386210

Head Teacher: Mrs T Lockley
Chair of Governors: Mrs C Marsh

8th October 2018

Child/Parent/Teacher Meetings Foundation and Years 1 and 2

Dear Parents,

Child, Parent & Teacher meetings have been arranged for Monday 5th November at 3:30pm - 6:00pm and Tuesday 6th November at 1:30pm - 4:30pm.

We would also like your child to attend the appointment if possible, so together with the class teacher you can discuss and highlight future targets.

Homework and our target setting procedures will be explained and the importance of your role in supporting your child.

Please complete the form attached filling in the most suitable time for you, along with the names of brothers and sisters who also attend this school. The class teachers will then try to co-ordinate appointments as best as they can. Please return this form to your child's class teacher by **Monday 15th October 2018**

Once the times have been arranged you will be sent the reply slip attached to this letter with your appointment time stated.

Reply slips from the teacher will be sent out by Monday 22nd October 2018 at the latest.

We do hope that you will make every effort to attend, as together we must ensure your child is happy and thriving at school and support them in working to their potential.

Yours sincerely,

Mrs T Lockley
Headteacher

Building tomorrow, leading the way.



CHARTER
STANDARD
SCHOOLS

Positivity

Respect

Kindness

Safety

Happiness

Learning