



Aqueduct Primary School

Castlefields Way, Aqueduct, Telford. TF4 3RP

Telephone: 01952 386210

Head Teacher: Mrs T Lockley
Chair of Governors: Mrs C Marsh

13th October 2017

Child/Parent/Teacher Meetings Years 5 and 6

Dear Parents,

Child, Parent & Teacher meetings have been arranged for Monday 6th November at 3:30pm - 6:00pm and Wednesday 8th November at 1:30pm - 4:30pm.

We would also like your child to attend the appointment if possible, so together with the class teacher you can discuss and highlight future targets.

Homework and our target setting procedures will be explained and the importance of your role in supporting your child.

Please complete the form attached filling in the most suitable time for you, along with the names of brothers and sisters who also attend this school. The class teachers will then try to co-ordinate appointments as best as they can. Please return this form to your child's class teacher by **Friday 20th October at the latest.**

Once the times have been arranged you will be sent the reply slip attached to this letter with your appointment time stated.

Reply slips from the teacher will be sent out by Wednesday 1st November 2017 at the latest.

We do hope that you will make every effort to attend, as together we must ensure your child is happy and thriving at school and support them in working to their potential.

Yours sincerely,

Mrs T Lockley
Headteacher

*Securing Tomorrow's
Success....
...Through Today's
Achievements.*

