

Aqueduct Primary School

'Securing tomorrow's success through today's achievement'

Respect Positivity Happiness Kindness Safety Learning

Curriculum and Assessment Working Party

Purpose and Areas of Focus

Purpose:

The purpose of this working party is to receive new and updated documents and information related to the areas of focus and discuss before reporting their summaries and recommendations to the following Full Governing Body (FGB) Meeting. Action planning, decision making and accountability remains with the Full Governing Body.

Membership: Governors and Senior Leaders with responsibility for:

- Literacy
- Maths
- IT
- SEND
- Early Years
- Assessment
- Raising Attainment Plan / Target Setting
- Behaviour management
- Attendance

Meetings:

The working party will meet twice each term before each Full Governing Body Meeting. There is no quorum however governors should attend when the agenda includes items related to their areas of responsibility.

The initial agenda for the next meeting should be drafted at the end of each meeting and shared at the FGB. Additional items for inclusion on the next agenda should be forwarded to the Head teacher/ Chair of governors or agreed at the start of each working party meeting.

Minutes and impact statements should be recorded for each meeting and kept in the Governor's meetings file.

Individual link governors will continue to meet with school leaders to monitor their own area of responsibility and share their impact reports with the working party members.

Areas of Focus

- Discuss key messages from the LA Summary Improvement Report and identify school priorities - Autumn term
- Discuss key messages from Raise on Line – Spring Term
- Monitor the termly RAP priorities and progress made towards achieving success criteria
- Receive and discuss validated termly attainment and progress data reports – year groups, vulnerable groups, subject data

- Receive school quality of teaching and learning monitoring summaries and raise questions regarding any underperformance and actions needed to improve.
 - Receive feedback from pupil voice and parent view on school improvement surveys
 - Receive and discuss minutes from the LA Level 3 monitoring visits
 - Receive and discuss summative outcomes from pupil progress meetings.
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- Discuss any proposals for investment in curriculum and teaching resources
 - Receive and discuss teaching and subject policies and make recommendations to the FGB
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- Monitor attendance data – year group, vulnerable groups and discuss any impact on school improvement.
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- Monitor behaviour management – policy, procedures, exclusions/ detentions/ rewards/ sanctions/ successes summative data.